



VACANCY NOTICE

JOB TITLE:	Programme Executive for Ecumenical Relations
DUTY STATION:	Geneva
ROLE:	P category
STARTING DATE:	1 March 2019
CONTRACT DURATION:	4 years
POSITION AT (%):	100%
REPORTS TO:	Deputy General Secretary for Unity and Mission
WORKS CLOSELY WITH:	Internal: The General Secretary, the Deputy General Secretary for Unity and Mission, the Director of Faith and Order, the Executive Secretary for Worship and Spirituality and designated staff in Communication, PMER, IMD and Finance. External: Christian World Communions and ecumenical organizations.
OBJECTIVE:	To coordinate the work of "Ecumenical Relations" towards enhancing fellowship among WCC, Christian world communions and international ecumenical organizations;

SPECIFIC RESPONSIBILITIES:

Coordinate and give advice and support to the work on Ecumenical Relations:

- Relations with the Roman Catholic Church
- Relations with Pentecostals
- Global Christian Forum
- World Evangelical Alliance
- United Bible Societies.
- Co-staffing of the Permanent Committee on Consensus and Collaboration

QUALIFICATIONS AND SPECIAL REQUIREMENTS:

- University degree in Theology preferably in areas of Systematic/Ecumenical Theology. Additional experience in dealing with intercultural and interreligious issues would be an asset.
- Experience in study and research on ecumenical topics and knowledge about the concerns, challenges and directions in Global Christianity, in particular of those Churches which are not members of the WCC;
- Professional engagement in an ecumenical and multicultural environment with experience in related issues;
- Experience in project management, including result oriented planning, monitoring, evaluation, and reporting of projects;
- Sensitivity to diversity and cultural differences, willingness to travel, tact, ability to communicate and write well, ability to work in a team and with a large audience, flexibility, leadership.
- Good command of written and spoken English. Knowledge of other languages (French, German, and Spanish) is an asset;
- Information technology: Word, Excel, Internet, social media, etc...

DEADLINE FOR APPLICATION: 30 November 2018

Full applications (Curriculum vitae, motivation letter, application form, copies of diplomas and recommendation letters, letter of endorsement from the Church) are to be sent to: recruitment@wcc-coe.org

The WCC application form is available on the WCC recruitment webpage: <http://www.oikoumene.org/en/get-involved/job-openings>

ABOUT HUMAN RESOURCES AT THE WCC:

The WCC is an equal opportunity employer. The sole criteria for recruitment, training and career opportunities are qualification, skills, experience and performance to all its staff members.